



Village of Sister Bay
2383 MAPLE DRIVE • SISTER BAY, WI 54234
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THIS AREA FOR OFFICE USE ONLY	
Date Received:	Permit Issued Date
Fee: \$25	Fee Amount Paid:

Festival and Tent Permit Application

Tent Permits are issued for the installation of a tent on private property to be used for sheltering purposes for no more than 15 days per calendar year. Tents may be erected the Wednesday preceding Columbus Day through the Wednesday after Fall Fest and will not be counted towards the 15-day limit.

Festival Permits are issued for persons engaged in the temporary sale of goods from a truck, trailer, table or tent during Village-sanctioned festivals, such as Freedom Fest and Marina Fest, and authorized SBAA festival and events. Fall Fest permits are issued through the Sister Bay Advancement Association (SBAA).

Complete the following information and return to the Village Administration Office – 2383 Maple Dr.

Applicant/Business Name:

Contact Person:

Street Address:

City • State • Zip Code:

Phone Number:

Email address:

Dates Requested:

Rationale:

Applicant signature: _____

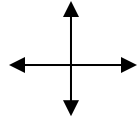
Date received: _____

APPLICATION IS NOT COMPLETE WITHOUT THE ATTACHED SITE PLAN.

SITE PLAN

INSTRUCTIONS

- INDICATE north and ENTER the dimensions of the property.
- SKETCH the location of all buildings present on the property.
- SKETCH the proposed location of the tent on the lot.
- INDICATE the size of the desired tent.
- REMEMBER THAT ALL TENTS MUST MEET THE CURRENT SETBACK REQUIREMENTS.



Width _____

Rear property line OR Edge of water or wetland

(North Arrow)

Side Property Line

Side Property Line

Right-of-Way Line of Road/Highway

Width _____

Center(line) Of Road/Highway

Name Of Road/Highway _____

APPROVALS

AREA BELOW THIS LINE FOR OFFICE USE ONLY

APPROVED

DATE

AUTHORIZED SIGNATURE

DENIED
